

**MINUTES
BOROUGH OF FOLSOM
RE-ORGANIZATION MEETING
JANUARY 6, 2026**

MEETING CALLED TO ORDER AT 6:03 PM

SALUTE TO THE FLAG

OPENING STATEMENT: Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and Atlantic City Press has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

INVOCATION: Atlantic County Clerk Joe Giraldo

OATHS OF OFFICE: James Hoffman (Councilman)
Chris Hadulias (Councilman)

Atlantic County Clerk Jor Giraldo said a few words before administering the Oaths.

Atlantic County Clerk Joe Giraldo administered the Oath of Office to Councilman James Hoffman and Councilman Chris Hadulias

ROLL CALL: Ballistreri, Whittaker, Hadulias, Norman, Hoffman and Blazer

ALSO PRESENT: Mayor Smith, Solicitor Angela Costigan

Absent: Councilman Ballistreri & Councilman Whittaker

MEETING OPEN TO PUBLIC: No comment

CLERK'S CORRESPONDENCE: None

Ordinances: Introduction/ First Reading

**BOROUGH OF FOLSOM
ORDINANCE 01-2026**

AN ORDINANCE ESTABLISHING AND FIXING SALARIES FOR VARIOUS OFFICIALS AND EMPLOYEES OF THE BOROUGH OF FOLSOM, COUNTY OF ATLANTIC, STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Folsom, County of Atlantic, State of New Jersey, as follows:

SECTION 1. The annual salaries and compensation for the various Borough officials, officers, and employees of the Borough of Folsom, listed below, shall be as follows for calendar year 2026:

Salaried Positions

Borough Clerk/Administrator	\$25,000-	\$ 75,000
Chief Financial Officer	\$4,000 -	\$75,000
Council Member	\$1,700 -	\$3,000
Code Enforcement	\$1,800 -	\$15,000

Deputy Emergency Management Coordinator	\$300 -	\$5,000
Deputy Borough Clerk	\$15,000-	\$45,000
Emergency Management Coordinator	\$500 -	\$6,000
Mayor	\$2,200 -	\$3,900
Municipal Administrative Assistant	\$15,000-	\$40,000
Tax Assessor	\$6,500 -	\$35,000
Tax Collector	\$6,500 -	\$35,000
Zoning Official	\$1,800 -	\$15,000

Hourly Positions:

Conflict Zoning Official	\$15.00 -	\$50.00
Part-time Laborer	\$15.00 -	\$35.00
Public Works Laborer	\$15.00 -	\$35.00
Superintendent of Public Works	\$15.00 -	\$40.00

SECTION II. The salaries and wages hereby established shall be on a bi-weekly basis with the exception of Mayor and Council, which shall be quarterly, unless otherwise specified.

SECTION III. The provisions of this Ordinance shall be retroactive to January 1, 2026, and shall apply to employees continually employed since January 1, 2026.

SECTION IV. Any Ordinance or part of an Ordinance inconsistent with this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION V. This Ordinance shall become effective immediately upon final passage and publication according to law.

A motion to approve Ordinance# 01-2026 was made by Councilman Hoffman and seconded by Councilman Norman

There was a roll call vote with ayes all.

RESOLUTIONS:

**BOROUGH OF FOLSOM
RESOLUTION NO. 2026-5**

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR BOROUGH SOLICITOR

WHEREAS, there exists within the Borough of Folsom the need to contract for the services of a Borough Solicitor for the CY 2026; and

WHEREAS, the CFO has certified that funds are available for this purpose and that the maximum dollar value of the pending contract is as set forth in the resolution; and

WHEREAS, the Borough's needs were advertised on the Borough website and the Borough Clerk received sealed responses to the Request for Proposals from November 7, 2026 through November 28, 2026.

WHEREAS, the Costigan & Costigan, LLC, has submitted a proposal dated November 28, 2026 indicating that they will provide the Legal Services for the fee listed in their contract estimated at \$25,000 annually, encumbered against line item 6-01-20-155-200 and;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the Borough of Folsom that **Costigan & Costigan, LLC** is hereby is appointed Solicitor for the year 2026.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized and directed to execute contracts with the above-named persons, which contracts are awarded under a “FAIR AND OPEN” process as a Professional Service in compliance with the provisions of the Local Public Contracts Law and New Jersey Pay to Play Law. Agreed Upon contract amount is attached hereto.

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Folsom, County of Atlantic, State of New Jersey that

1. That a copy of this Resolution be published in the Hammonton Gazette as required by law within ten (10) days of its passage.
2. That the total dollar amount of the contract is based on a reasonable estimate of services required, and the local unit is not obligated to spend the entire amount.

A motion to approve Resolution# 2026-05 was made by Councilman Norman and seconded by Councilman Blazer

There was a roll call vote with ayes all.

RESOLUTIONS: Mayor Smith stated that the resolutions will be under Consent Agenda this evening and if any Councilmember would like a resolution read separately to let him know now.

Consent Agenda: All matters listed under Consent Agenda are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

RESOLUTION 2026-01 BOROUGH OF FOLSOM

A RESOLUTION AUTHORIZING THE ANNUAL SCHEDULE OF WORKSHOP AND REGULAR MEETINGS OF THE BOROUGH OF FOLSOM COUNCIL FOR THE CALENDAR YEAR 2026

BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF FOLSOM AS FOLLOWS:

Workshop and Regular meetings of the Mayor and Council of the Borough of Folsom are to be held at the Municipal Building, 1700 12th Street, Folsom, NJ. The Workshop Meeting will start at 6:00 PM and continuing immediately thereafter with the regular meeting according to the schedule for the period of January 1, 2026 through to December 31, 2026 along with the reorganization meeting and regular Council meeting of 2027 inclusive:

January 13, 2026	Tuesday	6:00 PM	Workshop/Regular Meeting
February 10, 2026	Tuesday	6:00 PM	Workshop/Regular Meeting
March 10, 2026	Tuesday	6:00 PM	Workshop/Regular Meeting
April 14, 2026	Tuesday	6:00 PM	Workshop/Regular Meeting
May 12, 2026	Tuesday	6:00 PM	Workshop/Regular Meeting
June 09, 2026	Tuesday	6:00 PM	Workshop/Regular Meeting
July 14, 2026	Tuesday	6:00 PM	Workshop/Regular Meeting
August 11, 2026	Tuesday	6:00 PM	Workshop/Regular Meeting
September 08, 2026	Tuesday	6:00 PM	Workshop/Regular Meeting
October 13, 2026	Tuesday	6:00 PM	Workshop/Regular Meeting

November 10, 2026 Tuesday	6:00 PM	Workshop/Regular Meeting
December 08, 2026 Tuesday	6:00 PM	Workshop/Regular Meeting
January 05, 2027 Tuesday	6:00 PM	Re-organization Meeting
January 12, 2027 Tuesday	6:00 PM	Workshop/Regular Meeting

NOW, THEREFORE BE IT RESOLVED, the meetings will be advertised in our official newspapers of publication, the Hammonton Gazette and The Press of Atlantic City.

RESOLUTION 2026-02 BOROUGH OF FOLSOM

A RESOLUTION AUTHORIZING THE RULES THAT APPLY TO ALL MEETINGS

BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom, that in accordance with Chapter 231, Public Law 1975 the following rules will apply to all meetings of the Borough Council during the year 2025

- 1) Regular meetings will be held on the second Tuesday of each month starting with a workshop at 6:00PM continuing immediately thereafter with the Regular Council Meeting at the Borough Hall and maybe postponed to a later date upon proper approval of the Governing Body.
- 2) The mayor, for matters of importance, may hold special meetings provided that proper notice is given to all members of the Governing Body at least 48 hours in advance of the Special meeting in accordance with the Open Public meetings Act.
- 3) Notice of all regular and postponed meetings will be given to the Hammonton Gazette at least 48 hours in advance of the meeting date. Special meeting notice will be given as soon as possible. All changes in meeting notices will be posted on the bulletin board at the Borough Hall.
- 4) Emergency meeting of the Governing Body maybe held, however, only the emergency matter may be discussed or acted upon.
- 5) Minutes of all meetings upon adoption will be available for inspection by the public at the Clerk's Office prior to the next regular meeting.
- 6) The agenda for all regular meetings will be as follows:
 - a) Call meeting to order
 - b) Flag Salute
 - c) Opening Statement
 - d) Roll Call
 - e) Approval of Minutes
 - f) Reports
 - g) Comments of the public
 - h) Correspondence
 - i) Introduction/adoption of Ordinances
 - j) Resolutions
 - k) Reports
 - l) Comments from the public on Reports
 - m) Approval of the bill list
 - n) Adjournment

**BOROUGH OF FOLSOM
RESOLUTION NO. 2026-3**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
BOROUGH AUDITOR**

WHEREAS, N.J.S.A. 40A:5-4 provides that the Governing Body of every local unit shall cause an annual audit of the books, accounts and financial transactions to be made after the close of the fiscal year and for the purpose shall employ a Registered Municipal Accountant of the State of New Jersey;
and

WHEREAS, the Borough of Folsom has procured the audit as a NON-FAIR AND OPEN contract pursuant to the provisions of NJSA 10:44A-20.4 (or 20.5 as appropriate); and

WHEREAS, the CFO has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by the Governing Body; and

WHEREAS, **Ford-Scott & Associates LLC**, has submitted a proposal dated October 1 2025, indicating they will provide the audit for a fee of \$23,000.00, encumbered against line 20-130 and;

WHEREAS, **Ford-Scott & Associates LLC**, has completed and submitted a Business Entity Disclosure Certification which certifies that **Ford-Scott & Associates LLC**, has not made any reportable contributions to a political or candidate committee in the Borough of Folsom in the previous one year, and that the contract will prohibit **Ford-Scott & Associates LLC** from making any reportable contributions through the term of the contract and;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for “Professional Services”, must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey that

1. The Township Committee authorizes the Clerk to enter into a contract with Harvey C. Coccozza, Jr., Ford-Scott & Assoc. LLC as described herein; and,
2. That a copy of this Resolution be published in the Hammonton Gazette as required by law within ten (10) days of its passage.
3. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.

**BOROUGH OF FOLSOM
RESOLUTION NO. 2026-4**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR BOND COUNSEL**

WHEREAS, the Borough of Folsom has a need to acquire Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer/Purchasing Agent has determined and certified in writing that the value of the acquisition will not exceed \$17,500; and estimated at \$3500.00 for year 2026 and;

WHEREAS, the anticipated term of this contract is one (1) year; and may be extended as approved by the Governing Body; and,

WHEREAS, Joel M. Fleishman Esq. is a licensed New Jersey attorney employed by the firm **Fleishman Daniels Law Offices LLC**, which has submitted a proposal indicating they will provide the services of municipal Bond Counsel, in accordance with the terms and provisions of the Contract appended to the proposal; and

WHEREAS, **Fleishman Daniels Law Offices LLC**, have completed and submitted a Business Entity Disclosure Certification which certifies that **Fleishman Daniels Law Offices LLC**, have not made any reportable contributions to a political or candidate committee in the Borough of Folsom in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract, and

WHEREAS, the funds will be encumbered by purchase order on an as needed basis, as required by pursuant to N.J.A.C 5:30-5.4 and charged against line 20-155-02,

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Folsom authorizes the Borough Clerk to enter into a contract with **Fleishman Daniels Law Offices LLC**, as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Folsom, County of Atlantic, State of New Jersey that

1. That a copy of this Resolution be published in the Hammonton Gazette as required by law within ten (10) days of its passage.
2. That the total dollar amount of the contract is based on a reasonable estimate of services required, and the local unit is not obligated to spend the entire amount.

**RESOLUTION 2026-06
BOROUGH OF FOLSOM**

A RESOLUTION DESIGNATING BANKS AND SIGNATORIES FOR THE BOROUGH OF FOLSOM

WHEREAS, N.J.S.A. 40A:5 14 mandates that the governing body of a municipal corporation shall, by resolution pass by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

NOW, THEREFORE, BE IT RESOLVED, on the January 6th 2026, by the Council of the Borough of Folsom, County of Atlantic, and State of New Jersey, that:

Ocean First Bank, Truist Bank, and TD Bank

and/or any banking institution licensed to do business in the State of New Jersey or federally be and are hereby designated as depositories for the Borough of Folsom for the year 2026.

Prior to the deposit of any municipal funds in the above- mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9 41).

BE IT RESOLVED, by the Council of the Borough of Folsom that the following Borough Officials are hereby authorized to sign checks, withdrawal slips and initiate electronic file transfers. The primary governmental accounts require the original signature of the Chief Financial Officer, countersigned by two of the following: the Municipal Clerk, Mayor or Council President. These accounts include the following: Current Account, Community Events Account, Dog License Trust, Escrow Review Trust, Unemployment Trust, Capital Account, and Small Cities Account.

Dawn Stollenwerk, Chief Financial Officer
Patricia M. Gatto, Municipal Clerk
Glenn A. Smith, Mayor

The Payroll Account requires the signatures of the Chief Financial Officer, Municipal Clerk or Mayor, Laser and electronic signatures are permitted on payroll checks and payroll tax forms.

BE IT FURTHER RESOLVED, the following officials are authorized to initiate transactions on the following trust and operational accounts:

TTL Redemption Account:	Tax Collector, Renee DeSalvo Chief Financial Officer, Dawn Stollenwerk
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Construction Official's Account: (2 of 3 signatures)	Chief Financial Officer, Dawn Stollenwerk Municipal Clerk, Patricia M. Gatto
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BE IT FURTHER RESOLVED, that signature cards with the signatures of the authorized officials be forwarded to all Borough Depositories.

RESOLUTION 2026-7 BOROUGH OF FOLSOM

A RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN FOR THE BOROUGH OF FOLSOM

WHEREAS, it is the desire of the Council of the Borough of Folsom to adopt a cash management plan in accordance with N.J.S.A. 40A: 5-14; and

WHEREAS, the Borough is authorized to invest idle funds in accordance with N.J.S.A.40A:5: 14, as well as the following Governmental Unit Depository Protection Act (GUDPA) approved banks;

WHEREAS, the Chief Financial Officer will provide the Governing Body with a monthly report that summarizes:

1. All investments made or redeemed over the past month
2. Each Organization holding local unit funds
3. The amount of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date and;
4. Other information that the governing body may request

WHEREAS, provided that local unit funds are deposited or invested as designated or authorized by this cash management plan, the Chief Financial Officer is relieved of any liability for any loss of such monies due to the insolvency of closing of any depository designed by or for the decrease in value of any investment authorized by the cash management plan;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom that Truist Bank, Ocean First Bank, and TD Bank be and the same are hereby designated the official Depositories of the Borough of Folsom; and

BE IT RESOLVED, that the above cash management plan be adopted by the Borough of Folsom, County of Atlantic, State of New Jersey effective for the 2026 calendar year.

**RESOLUTION 2026-08
BOROUGH OF FOLSOM**

A RESOLUTION AUTHORIZING A RATE OF INTEREST FOR NON-PAYMENT OF TAXES

WHEREAS, N.J.S.A. 54: 5-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the payment of taxes as provided by law.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom, County of Atlantic and State of New Jersey, as follows:

The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first \$1,500.00 of taxes becoming delinquent as due date and eighteen percent (18%) per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency.

BE IT FURTHER RESOLVED, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order. If payments are not received within the grace period, interest is then calculated from the date when the payment was originally due, until the date of actual payment.

**RESOLUTION 2026-09
BOROUGH OF FOLSOM**

A RESOLUTION LISTING THE LEGAL HOLIDAYS FOR THE BOROUGH

WHEREAS, the following days will be observed in the Borough and for the convenience of the residents the list of holidays are:

New Year's Day	Thursday	January 1, 2026
Martin Luther King's Birthday	Monday	January 19, 2026
President's Day	Monday	February 16, 2026

Good Friday	Friday	April 03, 2026
Memorial Day	Monday	May 25, 2026
Juneteenth Day	Friday	June 19, 2026
Independence Day	Friday	July 04, 2026
Labor Day	Monday	September 07, 2026
Columbus Day	Monday	October 12, 2026
General Election Day	Tuesday	November 03, 2026
Veteran's Day	Wednesday	November 11, 2025
Thanksgiving Day	Thursday	November 26, 2026
Day after Thanksgiving	Friday	November 27, 2026
Christmas Eve	Thursday	December 24, 2026
Christmas Day	Friday	December 25, 2026
New Year's Day (2027)	Friday	January 01, 2027

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey.

**RESOLUTION 2026-10
BOROUGH OF FOLSOM**

**A RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE
BOROUGH OF FOLSOM**

BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom that, namely

**THE HAMMONTON GAZETTE
THE PRESS OF ATLANTIC CITY**

be and are hereby designated as the Official Newspapers of the Borough of Folsom for the publication of such Legal Notices as shall be required during the year 2026.

**RESOLUTION 2026-11
BOROUGH OF FOLSOM**

A RESOLUTION ESTABLISHING A MILEAGE RATE FOR AUTOMOBILE USE

WHEREAS, the Borough of Folsom has previously established a mileage allowance to reimburse its employees, officers, and agents for employment connected business use of personal automobiles in accordance with the rate allowed by the Internal Revenue Service; and

WHEREAS, the Internal Revenue Service has announced that for business use the mileage allowance is now .72.5 (¢) cents per mile (Adv Rev Proc 99-38, Sec.5.01): and

WHEREAS, the mileage allowance is intended to reimburse all vehicle related expenses including maintenance, repairs, tire, gas, oil, insurance, license, and registration fees, but not including parking fees and tolls which may be separately reimbursed when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey as follows:

1. The Mayor and Council of the Borough of Folsom do hereby establish .72.5(¢) cents per mile as the rate for reimbursement of employment related use of personnel automobiles in accordance with applicable guidelines and standards for such use and reimbursement.
2. The mileage rate of .72.5(¢) cents shall be effective immediately and shall apply to all outstanding and future reimbursement payments to be made by the Borough.
3. A mileage rate of .72.5(¢) cents shall remain in effect for the year 2026 and until revised by the Borough, but in no event shall the mileage paid by the Borough exceed the then applicable maximum mileage rate allowed by the Internal Revenue Service.

**RESOLUTION 2026-12
BOROUGH OF FOLSOM**

**A RESOLUTION CONFIRMING MEETINGS
OF BOROUGH COMMITTEES FOR THE YEAR 2026**

BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF FOLSOM, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY, THAT

- 1) The dates, times and places of monthly meetings of Folsom Boards and Committees shall be as follows:

Environmental Committee	4th Wednesday	7:00 pm
Planning/Zoning Board	3 rd Wednesday	6:30 pm
Shade Tree	4 th Wednesday	6:30 pm
Park Commission	1 st Thursday	6:30 pm
Council Meetings	2 nd Tuesday	6:00 pm
Drug Alliance	4 th Tuesday	7:00 pm

- 2) This Resolution shall be viewed on Channel 9, of the Borough of Folsom, and a copy shall remain posted in the Lobby of the Borough Hall.
- 3) This Resolution is effective immediately.

RESOLUTION 2026-13
BOROUGH OF FOLSOM
A RESOLUTION TO APPOINT AND CREATE COMMITTEES FOR 2026

2026 STANDING COMMITTEES

Finance & Revenue

Blazer (Chair) & Ballistreri

- Finance
- Tax Administration
- Land Sale
- Street Lighting

Administration

Hoffman (Chair) & Ballistreri

- Personnel
- Ordinance Review
- Legal
- Affirmative Action

Public Safety

Whittaker (Chair) & Hadulias

- Joint Municipal Court
- Emergency Management
- Fire and EMS
- Public Information

Public Property

Ballistreri (Chair) & Norman

- Buildings and Grounds
- Streets and Roads
- Sanitation and Recycling

Development & Housing

Hoffman (Chair) & Blazer

- Zoning and Code Enforcement
- Planning and Zoning
- Building Code Enforcement

THE MAYOR IS EX OFFICIO MEMBER TO ALL COMMITTEES.

COUNCILPERSONS ARE RESPONSIBLE FOR THEIR OWN COMMITTEES AND APPOINTMENTS. PLEASE RESPECT YOUR FELLOW COUNCILPERSON AND CONTACT THEM WITH ANY QUESTIONS REGARDING THEIR COMMITTEES.

The Mayor is assigned to all committees.

**BOROUGH OF FOLSOM
RESOLUTION NO. 2026-14**

**A RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Borough of Folsom, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-72.9(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contract entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Folsom has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Borough of Folsom may enter into contracts with State Contract Vendors and purchase items through State Contracts through this resolution and properly executed contracts, which shall be subject to all the condition applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Folsom authorized the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Folsom pursuant to N.J.A.C. 5:30-5.5(b), the certification of the available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable of certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Borough of Folsom and the Referenced State Contract Vendors shall be from January 1, 2026 to December 31, 2026.

**RESOLUTION 2026-15
BOROUGH OF FOLSOM**

**A RESOLUTION REMINDING THE PUBLIC OF THE TIME CAPSULE IN BOROUGH HALL
AND ENSURING IT TO BE OPENED IN THE YEAR 2056**

WHEREAS, there is a need to provide an annual reminder to the residents of Folsom that a Time Capsule exists within Borough Hall and has an opening date; and

WHEREAS, the Mayor and Council request a Resolution be drafted every year as a reminder for the opening of the Time Capsule in the year 2056, month of May.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Folsom hereby reminds the residents of the Folsom that the Time Capsule is located in the Borough of Folsom Municipal Hall, 1700 12th Street, Folsom, New Jersey and is to be opened in 2056 in the month of May.

**RESOLUTION 2026-16
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A
PHYSICIAN FOR THE BOROUGH OF FOLSOM FOR THE YEAR OF 2026**

WHEREAS, there exists a need for a Physician for the Borough of Folsom; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Folsom, in the County of Atlantic and the State of New Jersey, as follows:

1. That the Mayor and Council of the Borough of Folsom hereby authorize the appointment of Atlantic Care as the Borough Physician for the 2026 year.

**BOROUGH OF FOLSOM
RESOLUTION #2025-17
RISK MANAGEMENT CONSULTANT**

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Governing Body of Borough of Folsom is a member of the **Atlantic County Municipal Joint Insurance Fund**, a self-insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the JIF Bylaws indicate a fee Not to Exceed six percent (6%) of the municipal assessment (as dictated by the accompanying agreement) which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Borough of Folsom does hereby appoint Hardenberg Insurance Group as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

**RESOLUTION 2026-18
BOROUGH OF FOLSOM**

**A RESOLUTION DESIGNATING A CONTACT PERSON FOR THE EMPLOYMENT
PRACTICES LIABILITY ATTORNEY CONSULTATION SERVICE**

WHEREAS, the Governing Body of Borough of Folsom hereinafter referred to as "MUNICIPALITY", is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has purchased Employment Practices Liability coverage from XL Insurance Company; and

WHEREAS, XL Insurance has arranged for the Fund members to have access to an EPL HELPLINE service and;

WHEREAS, the HELPLINE will provide the following services;

- Attorneys will answer *specific* HR and Employment Law questions
 - Confidential and timely responses
 - Attorney client privilege
 - Via Website/E-mail
 - By Telephone with written follow up response
- On Line Training
 - Managers/Supervisors
 - Slides, Audio, File Downloads
 - Small Chapters
 - Certificates of Completion
- Additional On-Line Resources
 - Question of The Month
 - Case of The Month
 - HR Alerts via e-mail and posted on website
 - Federal/State News Updates
 - HR Posters
 - Model Policies/Handbook

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have access to the HELPLINE;

NOW THEREFORE, be it resolved that the governing body of Borough of Folsom does hereby appoint Patricia M. Gatto as its Contact Person.

BE IT FURTHER RESOLVED that the governing body does hereby appoint Brooke Sedeyn, Deputy Clerk as their additional Contact Person.

RESOLUTION 2026-19 BOROUGH OF FOLSOM

RESOLUTION APPOINTING FUND COMMISSIONER

WHEREAS, the Borough of Folsom is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund commissioner to the Fund. Each Fund commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund commissioner for more than one (1) member; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS the Borough of Folsom recommends the appointment of Patricia M. Gatto to serve as Fund Commissioner in accordance with the FUND Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Folsom that it does hereby appoint Patricia M. Gatto Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

RESOLUTION 2026-20
BOROUGH OF FOLSOM
RESOLUTION APPOINTING ALTERNATE FUND COMMISSIONER

WHEREAS, the Borough of Folsom is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the Fund. The Alternate Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

WHEREAS N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

WHEREAS, the Borough of Folsom recommends the appointment of Councilman Brooke Sedeyn to serve as Alternate Fund Commissioner in accordance with the Fund Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Folsom that it does hereby appoint Glenn Smith as Alternated Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

RESOLUTION 2026-21
BOROUGH OF FOLSOM
RESOLUTION APPOINTING CLAIMS COORDINATOR

WHEREAS, the BOROUGH of FOLSOM is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Claims Coordinator to coordinate and oversee the Member claims reporting and recordkeeping efforts, and act as a liaison between the municipality, the JIF Claims Administrator, and other outside agencies.

WHEREAS, the Borough of Folsom recommends the appointment of Patricia M. Gatto to serve as Claims Coordinator in the accordance with the Fund requirements;

NOW, THEREFORE, BE IT RESOLVED by the BOROUGH OF FOLSOM that it does hereby appoint PATRICIA M. GATTO as Municipal Claims Coordinator.

**RESOLUTION 2026-22
BOROUGH OF FOLSOM
RESOLUTION APPOINTING SAFETY COORDINATOR**

WHEREAS, the BOROUGH OF FOLSOM is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Safety Coordinator to chair the Member Safety Committee, coordinate and oversee the Member safety efforts, and act as a liaison between the municipality, the JIF Safety Director, and other outside agencies.

WHEREAS, the Borough of Folsom recommends the appointment of Patricia M. Gatto to serve as Safety Coordinator in accordance with the Fund requirements;

NOW, THEREFORE, BE IT RESOLVED by the BOROUGH OF FOLSOM that it does hereby appoint PATRICIA M. GATTO as Municipal Safety Coordinator.

**BOROUGH OF FOLSOM
RESOLUTION #2026-23**

**A RESOLUTION DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)
FOR THE BOROUGH OF FOLSOM YEAR 2026**

WHEREAS, public agencies that award contracts to vendors and construction contractors are required to comply with the laws and regulations of New Jersey, under N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1.1 et seq., in order to ensure equal employment opportunity in public contracting; and

WHEREAS, N.J.A.C. 17:27-3.2 mandates that the governing body of a municipal corporation shall, by resolution, annually, designate a Public Agency Compliance Officer;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Folsom do hereby approve, confirm and ratify this appointment to Patricia M. Gatto to expire December 31, 2026 as follows.

**RESOLUTION 2026-24
BOROUGH OF FOLSOM**

A RESOLUTION APPOINTING ASSESSOR AS AGENT FOR BOROUGH OF FOLSOM

WHEREAS, from time to time the Assessor discovers an error in calculation, transposing, measurement, computer of typographical errors in the Tax Assessments on the Tax List after the time the County Board of Taxation has certified the tax rate for the tax year; and

WHEREAS, the governing body of the taxing district of the Borough of Folsom is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected the taxpayers affected would be paying more than their fair share of taxes; and

WHEREAS, the method of correcting such errors is to file a Petition of Appeals for the current year with the Atlantic County Board of Taxation; and

WHEREAS, the error was not caused by the taxpayer

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Folsom that the Tax Assessor is hereby authorized to act as an agent for the Taxing District and file a petition of appeals(s) for the year 2026 with the Atlantic County Board of Taxation to correct such errors and lower such assessments to the current value;

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forward to the Folsom Tax Assessor to forward to the Atlantic County Board of Taxation with any such Petition of Appeal.

**RESOLUTION 2026-25
BOROUGH OF FOLSOM
A RESOLUTION TO APPOINT COMMISSION APPOINTMENTS FOR 2026**

2026 COMMISSION APPOINTMENTS

PLANNING/ZONING BOARD

CLASS IV	4 YEAR – LESLIE ROBERSON	12/31/27
	4 YEAR – MIKE VENEZIZNI	12/31/28
	4 YEAR – CATHERINE DEYOUNG	12/31/28
	4 YEAR – KRISTIN LUBRANO	12/31/27
	4 YEAR – MIKE SUTTS	12/31/29
	4 YEAR – DAVID CAPPUCCIO	12/31/29
ALTERNATE I	2 YEAR – MIKE EARLING	12/31/26
ALTERNATE II	2 YEAR – MIKE PORRETTA	12/31/27
CLASS I	4 YEAR – GLENN SMITH	12/31/27
CLASS II	3 YEAR – MICHELE HETZEL	12/31/27
CLASS III	1 YEAR – JIM HOFFMAN	12/31/26

ENVIRONMENTAL COMMISSION

CHAIRMAN	3 YEAR – GREG CONWAY	12/31/26
	3 YEAR – MICHELE HETZEL	12/31/26
	3 YEAR – MONICA CAHILL	12/31/26
	3 YEAR – KATHY CONWAY	12/31/27

	3 YEAR – STEPHANIE PAGANO	12/31/27
	3 YEAR – JOHN BOCK	12/31/26
ADVISORY PANEL		
CLASS I	1 YEAR – GREG CONWAY	12/31/26
CLASS II	1 YEAR – KIM SPEIGLE	12/31/26

PARK COMMISSION

CHAIRMAN	5 YEAR – TOM BALLISTRERI	12/31/29
VICE-CHAIRMAN	1 YEAR – AL NORMAN	12/31/26
	5 YEAR – MICHELE HETZEL	12/31/29
	5 YEAR – BARB BALLISTRERI	12/31/30
	5 YEAR – MICHELLE MORRIS	12/31/30
	5 YEAR – TIFFANY LIND	12/31/29

SHADE TREE COMMISSION

CHAIRPERSON	3 YEAR – OPEN	12/31/26
	3 YEAR – OPEN	12/31/26
	3 YEAR – JAKE BLAZER	12/31/26
	3 YEAR – OPEN	12/31/27
COUNCIL CHAIRPERSON	1 YEAR – GREG CONWAY	12/31/26
COUNCIL CO-CHAIRPERSON	1 YEAR – OPEN	12/31/26

EMERGENCY MANAGEMENT

COORDINATOR	3 YEAR – JIM WHITTAKER	12/31/26
CO-DEPUTY COORDINATOR	3 YEAR – GLENN SMITH	12/31/26
CO-DEPUTY COORDINATOR	3 YEAR – CHRIS HADULIAS	12/31/26

EMERGENCY MANAGEMENT COUNCIL

3 YEAR – JAKE BLAZER	12/31/26
3 YEAR – JIM HOFFMAN	12/31/26
3 YEAR – TOM BALLISTRERI	12/31/26
3 YEAR – ALBERT NORMAN	12/31/26
3 YEAR – CHRIS HADULIAS	12/31/26
3 YEAR – JAMES WHITTAKER	12/31/26

RECYCLING COORDINATOR	1 YEAR – JOHN LAPOLLO	12/31/26
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ZONING OFFICER/ CODE ENFORCEMENT ANIMAL CONTROL	1 YEAR – FRANK SACCO	12/21/26
	1 YEAR – SHORE ANIMAL CONTROL SERVICES, LLC	12/31/26

NOW, THEREFORE BE IT RESOLVED, that the foregoing appointments were adopted at the regular meeting of Mayor and Council on January 6, 2026 in the Borough of Folsom, County of Atlantic, State of New Jersey.

**BOROUGH OF FOLSOM
RESOLUTION NO. 2026-26**

**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT
FOR BOROUGH ENGINEER**

WHEREAS, there exists within the Borough of Folsom the need to contract for the professional services of Municipal Engineer; and

WHEREAS, the CFO/Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is three (3) years; and,

WHEREAS, the Borough's needs were advertised on the Borough website and the Borough Clerk received sealed responses to the Request for Proposals from November 1, 2025 through November 28, 2025

WHEREAS, Polistina Associates, LLC, has submitted a proposal dated December 5, 2025 indicating that they will provide the Engineering Services for the fee listed in their contract estimated at \$50,000, encumbered against line item 6-01-20-165-028 on as needed basis, as required by pursuant to N.J.A.C. 5:30-5-4,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the Borough of Folsom that Vince Polistina of Polistina Associates LLC, be and hereby is appointed Municipal Engineers for the year 2026.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized and directed to execute contracts with the above-named persons, which contracts are awarded under a "FAIR AND OPEN" process as a Professional Service in compliance with the provisions of the Local Public Contracts Law and New Jersey Pay to Play Law.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey that

1. That a copy of this Resolution is published in the Hammonton Gazette as required by law within ten (10) days of its passage.
2. That the total dollar amount of the contract is based on a reasonable estimate of services required, and the local unit is not obligated to spend the entire amount.

**RESOLUTION 2026-27
BOROUGH OF FOLSOM**

2026 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, NJSA 40A; 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2026 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2026; and

WHEREAS, the total appropriations in the 2025 budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund in the sum of \$1,711,895.62; and

WHEREAS, the twenty-six and one quarter percent the total appropriations in the 2025 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund in said 2024 budget is the sum of \$359,573.00.

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Borough "Chief Financial Officer" for her records.

2026 Temporary Budget

Clerk	
Salaries & Wages	40,000.00
Other Expenses	3,000.00
Council	
Salaries & Wages	4,575.00
Other Expenses	400.00
Financial Administration	
Salaries & Wages	6,000.00
Other Expenses	5,000.00
Audit Services	10,000.00
Assessment of Taxes	
Salaries & Wages	5,000.00
Other Expenses	2,000.00
Collection of Taxes	
Salaries & Wages	5,000.00
Other Expenses	5,000.00
Legal Services	10,000.00
Engineering Services	3,000.00

Public Buildings & Grounds		
Other Expenses	4,000.00	
Planning Board		
Salaries & Wages	2,000.00	
Other Expenses	1,500.00	
Environmental Commission		
Other Expenses	0.00	
Insurance		
Worker's Compensation	10000.00	
Liability Insurance	10000.00	
Group Insurance	15,000.00	
Health Benefits Waiver	2,000.00	
Emergency Management		
Salaries & Wages	500.00	
Public Works		
Salaries & Wages	45,000.00	
Other Expenses	3,500.00	
Vehicle Maintenance	5,500.00	
Solid Waste Collection	40,000.00	
Solid Waste Disposal	35,000.00	
Parks & Recreation		
Other Expenses	500.00	
Dog Regulation	1,200.00	
Utilities		
Electricity & Natural Gas	15,000.00	
Petroleum Products	5,000.00	
Telephone	3,000.00	
Social Security	5,000.00	
PERS	41,273.00	
DCRP	500.00	
Total Within CAPS		344,448.00
Fire Services	11,125.00	
Dispatch/911	4,000.00	

Total Per 26.25% limit	359,573.00
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Payment of Bond Principal	30,200.69
Interest on Bonds	4,361.31

Interest on Notes	0.00
Note Principal	0.00

Deferred Charges	
Spec. Emerg. Auth	0.00

Total Temporary Budget	394,135.00
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2025 Budget Approp	1,711,895.62
Less :	
Capital Improvements	307,028.00
Debt Service	34,563.00
	1,370,304.62

Maximum Allowed (26.25%)	359,704.96
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**RESOLUTION 2026-28
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING A ONE (1) YEAR EXTENSION FOR THE
PROVISION OF BASIC LIFE SUPPORT EMERGENCY MEDICAL SERVICES (EMS)
RESPONSE AND TRANSPORTATION SYSTEM SERVICES**

WHEREAS, the Agreement between the Borough of Folsom with AtlantiCare Regional Medical Center Emergency Medical Services was heretofore accepted and approved by the Borough Council to provide basic life support (“EMS”) services.

WHEREAS, the Borough Council desires to renew and extend such agreement for a term retroactively commencing January 1, 2026 through December 31, 2026

NOW, THEREFORE, BE IT RESOLVED, that certified copy of this Resolution shall be submitted to AtlantiCare Regional Medical Center Emergency Medical Services, 6685 Washington Avenue, Egg Harbor Twp., NJ 08234

A motion to approve Resolution# 2026-01 thru 2026-28 including Resolution#2026-05 which was previously voted on, was made by Councilman Norman and seconded by Councilman Blazer

There was a roll call vote with ayes all.

SOLICITOR REPORT: *Angela thanked Mayor and Council for her re-appointment and wished everyone a Happy New Year!*

FIRE CHIEF: No report

ENGINEER REPORT: No report

MAYOR REPORT: *Mayor congratulated James Hofman and Chris Hadulias and wished everyone a Happy New Year*

COUNCIL MEMBER'S COMMITTEE REPORTS:

Councilman Ballistreri: Absent

Councilman Norman: *Al congratulated both Jimmy & Chris.*

Councilman Hadulias: *Thanked the Mayor, Council & Clerk. He is looking forward to working with everyone.*

Councilman Whittaker: Absent

Councilman Hoffman: *Jimmy wished Chris Hadulias well during his time on Council.*

Councilman Blazer: *Jake congratulated James Hofman and Chris Hadulias.*

MEETING OPEN TO THE PUBLIC: No comments

Please visit the Borough of Folsom website at www.folsomborough.com and the Folsom Facebook page for updated Borough information.

The next regular meeting of Mayor and Council will be held on **Tuesday, January 13, 2026** starting with workshop meeting at **6:00 pm** and continuing immediately thereafter with the regular meeting in Borough Hall, 1700 12th Street, Folsom, NJ.

ADJOURNMENT

The items listed on this tentative Council Agenda are subject to change any time after printing or during the Council Meeting. Since this Council Agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final Agenda or those matters added and discussed by the Mayor and Borough Council. Please contact the Borough Hall or visit our website to obtain updates at www.folsomborough.com.

With no other discussion, the meeting was adjourned at 6:20 PM with ayes all.

Respectfully Submitted,

Patricia M. Gatto
Municipal Clerk